

NO. F.1 (1)/FIN (EXPDT-I)/2024/389-527  
GOVERNMENT OF TRIPURA  
FINANCE DEPARTMENT

Dated, Agartala, the 11<sup>th</sup> September, 2024

**MEMORANDUM**

**Subject: Adoption of Manual for Procurement of Goods, 2024.**

It is to inform that recently the Government of India has issued an office memorandum on the revised Manual of Procurement of Goods, 2024 which may now be followed by all the State Government Departments/Bodies whenever and wherever such guidelines are applicable. The Government of India OM No.1/4/2023-PPD, dated 16.08.2024 is enclosed herewith along with the Revised Manual of Procurement of Goods, 2024, Department of Expenditure, Ministry of Finance, Government of India. This manual can also be downloaded from [www.doe.gov.in](http://www.doe.gov.in).

Encl: as stated above

Signed by Prithwiraj

Debnath

Date: 11-09-2024 11:32:20

(P. Debnath)

Under Secretary

Government of Tripura

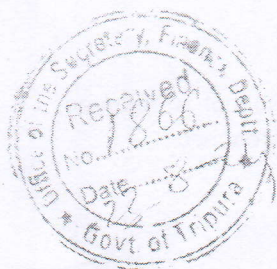
To

The Principal Secretary / Secretary In-Charge of all Departments /all Head of Departments.

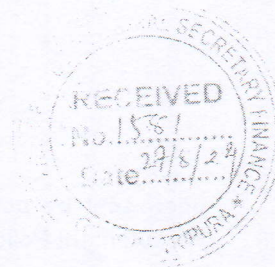
Copy to:

1. The Secretary to the Hon'ble Governor of Tripura.
2. The Secretary to the Chief Minister, Tripura.
3. The PA/PS to all Ministers, Government of Tripura.
4. The PPS to the Chief Secretary, Tripura.
5. The Secretary, Tripura Legislative Assembly.
6. The Secretary, Tripura Public Service Commission, Tripura.
7. The Accountant General (A&E), Tripura.
8. The Accountant General (Audit), Tripura.
9. All Treasury/Sub-Treasury Officers, Tripura.
- ✓ 10. The Web Administrator, Finance Department to upload a copy of the notification in the Finance Department's Web portal.





No.1/4/2023-PPD  
Government of India  
Ministry of Finance  
Department of Expenditure  
Procurement Policy Division  
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502, Lok Nayak Bhawan,  
Khan Market, New Delhi  
16.08.2024

**OFFICE MEMORANDUM**

**Subject: REVISED Manual for Procurement of Goods.**

The undersigned is directed to forward the revised Manual for Procurement of Goods. This is the second edition of the Manual for Procurement of Goods after issuance in 2017 (and updating in 2022). Since the publication of the last Manual, there have been many developments in the form of policy initiatives with their clarifications, deliberations with stakeholders, Methodology for Assessment of Procurement Systems (MAPS) report, 2020, Model Tender Documents for Goods, etc. necessitating the thorough revision of the Goods procurement manual.

2. The revised Manual focuses on ease of business for suppliers and clarity for the procurement professionals. A wide range of topics have been rewritten such as clarifying extent of applicability to various entities, categorization of procurements, identification of conflict of interest, interest-free advance payments, new forms of performance securities, outsourcing procurement, auto-extension of bids, capping price variation and liquidated damages, mitigating carter formation, reverse auction, rate contracts, withdrawal by L1 bidders. Net Present Value (NPV), procurement during Natural Disasters and many others including the latest amendment to General Financial Rules (GFRs), 2017 issued on 10.07.2024, wherein the monetary thresholds under various procurement methods have been nearly doubled.

3. Ministries/ Departments etc may supplement the manual to suit their local/ specialized needs, by issuing their own detailed manuals or instructions including customized formats, Standard Bidding Documents and Schedule of Procurement Powers as guidance for their own procuring officers.


4. It is requested that above may be informed to all organizations under your control including autonomous bodies as well as Central Public Sector Enterprises (CPSEs) etc.

5. The Manual for Procurement of Goods, Second Edition, 2024 is also available on the website of Department of Expenditure. One hard copy of the Manual has

29/08/24  
A. C. F. X



been sent by post. In case additional printed copies of the Manual is required, Procurement Policy Division (PPD) of this Department may be approached.

  
Anil Kumar

Deputy Secretary (Procurement Policy)

Tel.: 24627920

email. anil.kumar14@nic.in

To  
Secretaries of all Central Government Ministries/ Departments.  
Financial Advisers of Central Government Ministries/ Departments

**Copy to:**

1) Secretary, Department of Public Enterprises (with a request for also reiterating these instructions for compliance of all CPSEs in this regard)

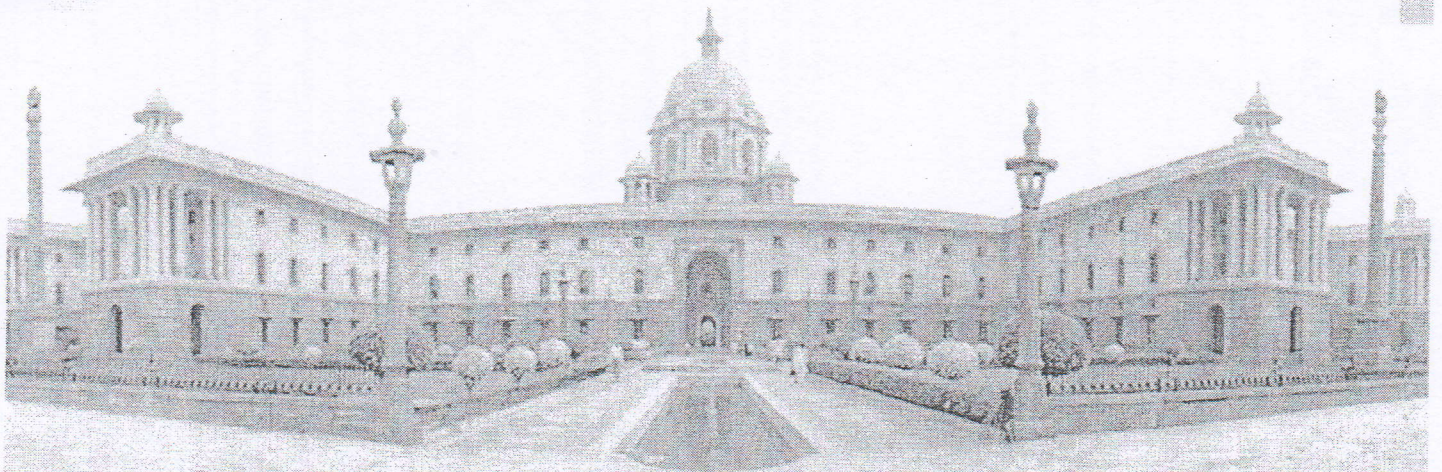
**Copy to: For kind information**

- 1) Secretary-General, Supreme Court
- 2) Governor, Reserve Bank of India
- 3) Secretary General, Lok Sabha
- 4) Secretary General, Rajya Sabha
- 5) Chief Secretaries of all States
- 6) Secretary/ CVC





**MANUAL  
FOR  
PROCUREMENT OF  
GOODS  
Second Edition, 2024**



**Government of India  
Ministry of Finance  
Department of Expenditure**