

**Government of Tripura
Finance Department**

F.No.71(3)/FIN(B)/GEM/2017/Part-I /4940-5000 Dated, the 26th November, 2024

MEMORANDUM

I am directed to inform that GeM authority has communicated that GeM portal will undergo a major technical overhaul and is likely to be unavailable from 00:00 hrs of 27th November 2024 to 23:59 Hrs of 5th December 2024. It will be un-accessible for user transactions. Accordingly, buyers are advised to preplan their activities including procurement, payment to sellers, CRAC generation, etc., and Sellers are also advised to plan their activities including delivery, payment of transaction charges, invoicing etc.

It is requested to follow below mentioned advisory by all administrative departments:

1. Plan and conclude urgent and regular procurement activities, including order placement, before 27th November. Less urgent procurement can be planned for after 5th December.
2. Complete the evaluation and place orders before 27th November to avoid the expiration of offer validity for all bids/RA/PBP during the portal maintenance.
3. Place the DP and L1 orders before 27th November to prevent cart expiry during the portal maintenance.
4. Schedule RA well in advance of 27th November or after 5th December to avoid disruption during portal maintenance.
5. Ensure payment to sellers if any due during maintenance period is completed before 27th November to avoid delays and interest on late payments.
6. Postpone/extend the bid end date for bids that are scheduled to end during the maintenance period. If not, extended GeM will suo-moto extend the Bid ending, during the portal maintenance period.
7. Extend the RA end date for RAs that are scheduled to end during the maintenance period. If not, extended GeM will suo-moto extend the RA ending, during the portal maintenance period.
8. Please ensure important, urgent, or time-bound transactions if any required to be completed before 27th November, or plan them for after 5th December.

Signed by
Narayan Chandra Majumder
Date: 26-11-2024 12:29:42
(N. C. Majumdar)
Deputy Secretary
Finance Department
Government of Tripura

To

All Head of the Departments

Copy to:

All Special Secretary/Secretary,

_____ Department

Copy forwarded to:

1. The P.S. to the Hon'ble Finance Minister for kind information.
2. The P.S. to the Finance Secretary for kind information.

MEMORANDUM

I am directed to inform that GEM authority has communicated that GEM portal will undergo a major technical overhaul and is likely to be unavailable from 00:00 hrs of 27th November 2024 to 23:59 Hrs of 2nd December 2024. It will be un-accessible for user transactions. Accordingly, buyers are advised to prepare their activities including procurement, payment to sellers, CHAC generation, etc., and sellers are also advised to plan their activities including delivery, payment of transaction charges, invoicing, etc.

It is requested to follow below mentioned advisory by all administrative departments:

1. Plan and coordinate urgent and regular procurement activities including order placement before 27th November. Less urgent procurement can be planned for after 2nd December.
2. Coordinate the evaluation and place orders before 27th November to avoid the expiration of offer validity for all bids/AWBPs during the portal maintenance.
3. Place the DP and LI orders before 27th November to prevent any expiry during the portal maintenance.
4. Schedule RA well in advance of 27th November or after 2nd December to avoid disruption during portal maintenance.
5. Ensure payment to sellers if any due during maintenance period is completed before 27th November to avoid delays and issues on late payment.
6. Responders/and the bid end date for bids that are scheduled to end during the maintenance period. If not extended GEM will auto-close the bid ending during the portal maintenance period.
7. Extend the RA end date for RAs that are scheduled to end during the maintenance period. If not extended GEM will auto-close the RA ending during the portal maintenance period.
8. Please ensure important urgent or time-bound transactions if any required to be completed before 27th November or plan them for after 2nd December.

Signed by
 Natayn Chandir Majumdar
 Date: 26-11-2024 12:29:12
 (M. C. Majumdar)
 Deputy Secretary
 Finance Department
 Government of Tripura

To
 All Head of the Department
 Copy to
 All Special Secretary/Secretary

Department