

No. F. 5(1)-FIN(G)/2021 / 522-761
GOVERNMENT OF TRIPURA
FINANCE DEPARTMENT

Dated, Agartala, the 27th August, 2019

MEMORANDUM

Subject :- payment of special cash package equivalent in lieu of Leave Travel Concession Fare for central Government Employees during the Block 2018-2021

The undersigned is directed to enclose herewith a copy of the office Memorandum F. No. 12(2)/2020-EII(A) dated 12th October, 2020 of Department of expenditure, Ministry of Finance Regarding payment of special cash package equivalent in lieu of Leave Travel Concession Fare for central Government Employees.

All Heads of department/ heads of Office are therefore, requested to take necessary action if any, from their ends.

Vishal
25/8/19
(Dr. Vishal Kumar, IAS)
Joint Secretary to the
Government of Tripura

To
All secretary In-charge/ Head of Department
Copy to:-

1. The Secretary to the Governor of Tripura, Agartala.
2. The Registrar General, High Court of Tripura, Agartala.
3. The Secretary, Law, Government of Tripura.
4. The Accountant General (A&E) & (Audit) Tripura, Agartala.
5. The Secretary, Tripura Legislative Assembly, Agartala.
6. All Treasury Officers/ All Sub Treasury Officers.
7. The regional Manager, SBI/PNB/UCO, Tripura
8. The Web Administrator, Finance Department to upload a copy of the notification in the Finance Department's Web portal The Director, GA (Printing & Stationary) Department for publication in the next Tripura Gazette.

F.No.12(2)/2020-EII(A)
Ministry of Finance
Department of Expenditure
EII(A) Branch

North Block, New Delhi
12th October, 2020

Office Memorandum

Sub: Special cash package equivalent in lieu of Leave Travel Concession Fare for Central Government Employees during the Block 2018-21.

In view of Covid-19 pandemic and resultant nationwide lockdown as well as disruption of transport and hospitality sector, as also the need for observing social distancing, a number of Central Government employees are not in a position to avail themselves of LTC for travel to any place in India or their Hometowns in the current Block of 2018-21.

2. With a view to compensate and incentivise consumption by Central Government employees thereby giving a boost to consumption expenditure, it has been decided that cash equivalent of LTC, comprising Leave Encashment and LTC fare of the entitled LTC may be paid by way of reimbursement, if an employee opts for this in lieu of one LTC in the Block of 2018-21 subject to the following conditions:-

- a) The employee spends the money of a larger sum than the entitlement on account of LTC on actual expenditure.
- b) Cash equivalent of full leave encashment will be allowed, provided the employee spends an equal sum. This will be counted towards the number of leave encashment on LTC available to an employee.
- c) The deemed LTC fare for this purpose is given below :-

Category of employees	Deemed LTC fare per person (Round Trip)
Employees who are entitled to business class of airfare	Rs. 36,000
Employees who are entitled to economy class of airfare	Rs. 20,000
Employees who are entitled to Rail fare of any class	Rs. 6,000

- d) The cash equivalent may be allowed if the employee spends a sum **3 times** of the value of the fare given above.

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Contd...2/-

Annexure-A

Example:

Pay of an employee: Rs 1,38,500 and has family of 4 eligible for economy class air travel.

$$\text{Leave Encashment} = \frac{(1,38,500 \times 1.17) \times 10}{30} = \text{Rs. } 54,015$$

$$\text{Fare Value} \quad \text{Rs. } 20,000 \times 4 \quad = \text{Rs. } 80,000$$

$$\text{Total Value} \quad = \text{Rs. } 1,34,015$$

$$\text{Amount to be spent for full cash benefit} \quad = \text{Rs. } 54,015 + 2,40,000^* = \text{Rs. } 2,94,015$$

$$\text{(a) Share of Leave Encashment in total} \quad = \frac{54,015 \times 100}{2,94,015} = 18\%$$

$$\text{(b) Share of Fare in total} \quad = \frac{80,000 \times 100}{2,94,015} = 27\%$$

* 3 times of notional airfare (80,000 x 3 = 2,40,000)

• Thus, if an employee spends Rs. 2,94,015 or above, he will be allowed cash amount of Rs. 1,34,015.

• However, if the employee spends Rs. 2,40,000 only, then he may be allowed 18 % on account of Leave Encashment (Rs. 43,200) and 27% on account of fare value (Rs. 64,800). The total amount payable shall be Rs. 1,08,000.

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