

No. F.9(5)-FIN(EXPENDITURE-I)/2019/3268  
GOVERNMENT OF TRIPURA  
FINANCE DEPARTMENT


Dated, Agartala, 18<sup>th</sup> March, 2020.

**MEMORANDUM**

**Tripura State Procurement Council.**

1. Tripura State Procurement Council shall be an independent body which shall perform functions as both apex level policy advisory body and as a regulatory council for public procurement.
2. The Council would be an independent body consisting of the Chief Secretary, all Additional Chief Secretaries, and all Principal Secretaries, Law Secretary, Chief Engineer, PWD(R&B) and upto two independent experts to be decided by the Council. The Chief Secretary shall be the Chairman of the Council. Secretary, Finance would be the Member Secretary of the Council. Secretary of the concerned Department would be invitee member, if not already a member.
3. The Tripura State Procurement Council shall be mandated to –
  - (a) Guide formulation of Manuals and Instructions for procurement process of goods, works and services.
  - (b) Exercise superintendents over all the procurement activities across the Departments, Government Bodies, Government Undertakings and Aided Institutions, to ensure adherence to all the appropriate Acts, Rules, Manuals & Guidelines of procurement.
  - (c) Give directions to any Departments, Government Bodies, Government Undertakings and Aided Institutions to secure and maintain transparency at any stage of procurement process and it shall be the duty of the procuring entity to comply.
  - (d) Provide its considered opinion/clarification with regard to interpretation of the Acts, Rules, Manuals & Guidelines of procurement, referred to the Council by the Government, or as sought by any Department or otherwise.
  - (e) Take appropriate policy decisions to ensure transparency in public procurement.
  - (f) Any aggrieved tenderer or any aggrieved person may approach the Council seeking relief and the Council may, on the basis of merit, dispose of the complaint after causing an independent enquiry, if required. The Council may give its findings to appropriate authorities for action.
4. The Council shall evolve its own procedure for functioning.

5. The Council may seek assistance of any technical expert(s) from across the Country to provide expert advice as deemed fit by the Council.
6. The Council may issue further Order(s) with regard to further stream line its functioning.

  
(Tanusree Deb Barma)  
Secretary to the  
Government of Tripura

**Copy to:**

1. P.S. to all the Hon'ble Ministers, Tripura for kind information to the Hon'ble Ministers.  
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2. P.S. to the Chief Secretary, Tripura for kind information to the Chief Secretary.
3. P.S. to all the Additional Chief Secretary, Tripura for kind information to the Additional Secretary. \_\_\_\_\_
4. P.S. to all the Principal Secretary, Tripura for kind information to the Principal Secretary. \_\_\_\_\_
5. P.S. to the Law Secretary, Tripura for kind information to the Law Secretary.
6. Guard file.