

**Government of Tripura  
Finance Department  
National Pension Scheme**

No.F.9 (1) (131)-Fin (E)/95(P)/STATE/14

Dated, Agartala, January, 2019

**Memorandum**

It has been decided by the Government of Tripura that the employees were recruited on or after 1<sup>st</sup> July, 2018 shall come under the purview of National Pension Scheme (NPS).

2. It is essential for the employees under NPS to have Permanent Retirement Account Number (PRAN) as mandated by the Scheme.

3. Those employees who have been recruited on or after 1<sup>st</sup> July, 2018, if have obtained PRAN should immediately furnish their PRAN details to their respective Head of Offices/DDOs for inclusion in the HRMS.

4. Those employees who were recruited on or after 1<sup>st</sup> July, 2018, have not obtained PRAN, shall apply for PRAN through their respective DDO in the enclosed NPS registration form for online submission of application for PRAN. All the Head of Departments are requested to circulate the blank NPS Registration Form to all employees through their respective DDO who shall take necessary steps for online submission of application for PRAN. All the HoD are also requested to enclose copy of NPS Registration Form along with offer of appointment letter to the future recruits for submission of duly filled in NPS Registration Form to concerned DDO while joining in the service.

Encls: as stated above

  
(W. Darlong)

**Secretary  
Finance Department  
Government of Tripura**

To

1. The Additional Chief Secretary/Principal Secretary/Secretary/Special Secretary/DGP/PCCF.....Department
2. All Head of the Departments.....Department

Copy to:

1. PPS/PS to the Hon'ble Deputy Chief Minister for favour of kind information.
2. PPS/PS to the Chief Secretary, Tripura for kind information.

**NATIONAL PENSION SYSTEM (NPS) – SUBSCRIBER REGISTRATION FORM**

Central Recordkeeping Agency (CRA) – NSDL e-Governance Infrastructure Limited

Please select your category  
[ Please tick(✓) ]State Govt. Affix  
recent colour  
photograph of  
3.5 cm × 2.5 cm size /  
Passport sizeTo,  
National Pension System Trust.

Dear Sir / Madam,

I hereby request that an NPS account be opened in my name as per the particulars given below:

\* indicates mandatory fields. Please fill the form in **English and BLOCK letters with black ink pen**. (Refer general guidelines at instructions page)**1. PERSONAL DETAILS:** (Please refer to Sr. No.1 of the instructions)

Name of Applicant in full	Shri <input type="checkbox"/>	Smt. <input type="checkbox"/>	Kumari <input type="checkbox"/>												
First Name*															
Middle Name															
Last Name															
Subscriber's Maiden Name (if any)															
Father's Name*	F	i	r	s	t	M	i	d	d	l	e	L	a	s	t
(Refer Sr. No. 1 of instructions)															
Mother's Name*	F	i	r	s	t	M	i	d	d	l	e	L	a	s	t
(Refer Sr. No. 1 of instructions)															
Father's name will be printed on PRAN card. In case, mother's name to be printed instead of father's name [ Please tick (✓) ]				<input type="checkbox"/>											
Date of Birth*	d	d	/	m	m	/	y	y	y	y	(Date of Birth should be supported by relevant documentary proof)				
City of Birth*															
Country of Birth*	I	N	D	I	A										
Gender* [ Please tick (✓) ]	Male <input type="checkbox"/>	Female <input type="checkbox"/>	Others <input type="checkbox"/>	Nationality*	Indian <input checked="" type="checkbox"/>										
Marital Status*	Married <input type="checkbox"/>	Unmarried <input type="checkbox"/>	Others <input type="checkbox"/>												
Spouse Name*	F	i	r	s	t	M	i	d	d	l	e	L	a	s	t
(Refer Sr. No. 1 of instructions)															
Residential Status*	Indian														

**2. PROOF OF IDENTITY (PoI)\*** (Any one of the documents need to be provided along with the identification number)

Passport		Passport Expiry Date	d	d	/	m	m	/	y	y	y	y
Voter ID Card		PAN Card										
Driving License		Driving License Expiry Date	d	d	/	m	m	/	y	y	y	y
NREGA JOB Card												
Others	Name of the ID											
		I	D	N	u	m	b	e	r	Please refer Sr. No. 2 of the instructions.		

I hereby authorize CRA registered with Pension Fund Regulatory and Development Authority (PFRDA) to use my Aadhaar details for National Pension System (NPS) and authenticate my identity through the Aadhaar Authentication system (Aadhaar based e-KYC services of UIDAI) in accordance with the provisions of the Aadhaar (Targeted Delivery of Financial and other Subsidies, Benefits and Services) Act, 2016 and the allied rules and regulations notified thereunder. I understand that the Aadhaar details (physical and / or digital, as the case maybe) submitted for availing services under NPS will be maintained in NPS till the time the account is not inactive in NPS or the timeframe decided by PFRDA, the regulator of NPS, whichever is later. I understand that Security and confidentiality of personal identity data provided, for the purpose of Aadhaar based authentication is ensured by CRA registered with PFRDA till such time it is acting as CRA for my NPS account.

As per the amendments made under Prevention of Money-Laundering (Maintenance of Records) Second Amendment Rules, 2017 Aadhaar and PAN are mandatory under NPS. If you do not have Aadhaar and / or PAN at present, please ensure that these details are provided within six months of submission of this Subscriber Registration Form.

**3. PROOF OF ADDRESS (PoA)\***

[ Please tick (✓), as applicable ]	<b>Correspondence Address</b>	<b>Permanent Address</b>
#Not more than 3 months old. Please refer Sr. No. 2 of the instructions	Passport /Driving License/UID (Aadhaar)/Voter ID card/NREGA Job Card/Ration Card/Others	Passport /Driving License/UID (Aadhaar)/Voter ID card/NREGA Job Card/Ration Card/Others
	Registered Lease/Sale agreement of residence	Registered Lease/Sale agreement of residence
	#Latest Gas/Electricity/Telephone[Landline] Bill	#Latest Gas/Electricity/Telephone[Landline] Bill

**4.1 CORRESPONDENCE ADDRESS DETAILS\***

Address Type*	Residential/Business <input checked="" type="checkbox"/>
Flat/Room/Door/Block no.	Landmark
Premises/Building/Village	
Road/Street/Lane	
Area/Locality/Taluk	
City/Town/District	PIN Code
State/U.T.	I N D I A

**4.2 PERMANENT ADDRESS DETAILS\*** Tick (✓) in the box in case the address is same as above.

Address Type*	Residential/Business <input checked="" type="checkbox"/>
Flat/Room/Door/Block no.	Landmark
Premises/Building/Village	
Road/Street/Lane	
Area/Locality/Taluk	
City/Town/District	PIN Code
State/U.T.	C o u n t r y



**(iii) ACTIVE CHOICE – ASSET ALLOCATION (to be filled up only in case you have selected 'Active Choice' the investment option)**

Asset Class	E (Cannot exceed 75%)	C (Max up to 100%)	G (Max up to 100%)	A (Cannot exceed 5%)	Total	Asset class E-Equity and related instruments; Asset class C-Corporate debt and related instruments; Asset class G-Government Bonds and related instruments; Asset Class A-Alternative Investment Funds including instruments like CMBS, MBS, REITS, AIFs, Invlts etc.
Specify %					100%	

Please note:

- Upto 50 years of age, the maximum permitted Equity Investment is 75% of the total asset allocation.
- From 51 years and above, maximum permitted Equity Investment will be as per the asset allocation matrix provided in Annexure A. The tapering off of equity allocation will be carried out as per the matrix on date of birth.
- The total allocation across E, C, G and A asset classes must be equal to 100%. In case, the allocation is left blank and/or does not equal 100%, the application shall be rejected.

**(iv) AUTO CHOICE OPTION (to be filled up only in case you have selected the 'Auto Choice' investment option). In case, you do not indicate a choice of LC, your funds will be invested as per LC 50.**

Life Cycle (LC) Funds Please Tick (✓) Only One

LC 75

LC 50

LC 25

Note: 1. LC 75- It is the Life cycle fund where the Cap to Equity investments is 75% of the total asset

2. LC 50- It is the Life cycle fund where the Cap to Equity investments is 50% of the total asset

3. LC 25- It is the Life cycle fund where the Cap to Equity investments is 25% of the total asset

**11. DECLARATION ON FATCA\* (Foreign Account Tax Compliance Act) COMPLIANCE (Please refer to Sr no. 7 of the instructions):****Section I\***

US Person\*

No **Section II\***

For the purposes of taxation, I am a resident in the following countries and my Tax Identification Number (TIN)/functional equivalent in each country is set out below or I have indicated that a TIN/functional equivalent is unavailable (kindly fill details of all countries of tax residence if more than one):

Particulars	Country (1)	
Country of tax residency	INDIA	
Address in the jurisdiction for Tax Residence	Address Line 1	
	City/Town/Village	
	State	Tripura
	PIN Code	
Permanent Account Number (PAN)		
PAN Issuing Country	INDIA	
Validity of documentary evidence provided (Wherever applicable)	Lifetime Validity	

Please fill up these details

"I certify that:

- It shall be my responsibility to educate myself and to comply at all times with all relevant laws relating to reporting under section 285BA of the Act read with the Rules 114F to 114H of the Income tax Rules, 1962 thereunder and the information provided in the Form is in accordance with the aforesaid rules,
- the information provided by me in the Form, its supporting Annexures as well as in the documentary evidence are, to the best of my knowledge and belief, true, correct and complete and that I have not withheld any material information that may affect the assessment/categorization of the account as a Reportable account or otherwise.
- I permit/authorise the NPS Trust to collect, store, communicate and process information relating to the Account and all transactions therein, by the NPS Trust and any of NPS intermediaries wherever situated including sharing, transfer and disclosure between them and to the authorities in and/or outside India of any confidential information for compliance with any law or regulation whether domestic or foreign.
- I undertake the responsibility to declare and disclose within 30 days from the date of change, any changes that may take place in the information provided in the Form, its supporting Annexures as well as in the documentary evidence provided by me or if any certification becomes incorrect and to provide fresh self-certification along with documentary evidence,
- I also agree that in case of my failure to disclose any material fact known to me, now or in future, the NPS Trust may report to any regulator and/or any authority designated by the Government of India (GOI) /RBI/IRDA/PFRDA for the purpose or take any other action as may be deemed appropriate by the NPS Trust if the deficiency is not remedied by me within the stipulated period.
- I hereby accept and acknowledge that the NPS Trust shall have the right and authority to carry out investigations from the information available in public domain for confirming the information provided by me to the NPS Trust
- I also agree to furnish such information and/or documents as the NPS Trust may require from time to time on account of any change in law either in India or abroad in the subject matter herein.
- I shall indemnify NPS Trust for any loss that may arise to the NPS Trust on account of providing incorrect or incomplete information.

Date   /   /    Place : Name of subscriber Signature/Thumb Impression\* of Subscriber in black ink  
(\* LTI in case of male and RTI in case of females)

