

Dated, the 1<sup>st</sup> August, 2018

**MEMORANDUM**

**Subject: - Restriction on engagement of DRW / Casual / Contingent Workers in Government offices in State Government without concurrence of Finance department.**

Finance Department has issued Memorandum from time to time for regularization of services of DRWs/Casual/Contingent Workers on the next date of completion of 10 years of services. The last memo was issued vide No.F.10 (2)/Fin (G)/2008 (Part) dated 21-01-2009.

2. In that Memorandum, it was stated that the DRW / Casual Contingent Workers, who were engaged on a full time basis in different Departments with or without concurrence of Finance Department other than Permanent Labourers, Part-Time Workers, Anganwari Workers & Helpers, Home Guards, Teachers & Workers engaged under SSA and other Schemes / Programmers are to be regularized from the next date of completion of 10 years of services.

3. It was further stated that the engagement of DRW /Casual / Contingent Workers was completely banned after 31-03-2003 without concurrence from Finance Department. It was also clearly mentioned that responsibility shall be fixed on the official found responsible for any irregular engagement. Instruction for instant termination for such irregular engagement and recovery of wages, if any, was also issued. But it has been observed that the specific and clear guidelines of the memo has not been executed in letter and spirit in many cases and proposals for regularization are being received in Finance Department regularly till the date.

4. The policy decision of the Government for regularizing the services of DRW / Casual / Contingent Workers after 10 years of services has been reviewed and in supersessions of all the memorandums, new memo has been issued with F.No.10(2)-FIN(G)/2018 (Part), dated, 31-07-2018.


5. Therefore, it has been decided that there shall not be any engagement of DRW / Casual / Contingent Workers in any office under State Government without concurrence of Finance department. Payment of salary / wages / remuneration or any type of financial benefit for engagement is fully prohibited. Responsibility of any new engagement and paying of wages / salary etc. for DRW / PTW / MRW / Contingent Workers / Contractual employees including re-appointment / re-engagement without finance department approval will be fixed on the concerned HODs for engagement and payment and the concerned officer will come under departmental proceeding for violation of the financial rules of the State.



6. In case of emergency, where engagement of DRW / Casual / Contingent Workers are extremely required, the department shall submit the proposal with full justification for examination and for concurrence of Finance Department. The engagement shall be outsourced and routed through the existing employment agencies transparently for getting competitive rate, best resources in the government establishments. No engagement shall be issued unless posts are created with prior approval of finance department.

7. All the departments are requested to ensure strict execution of the above decision.

8. This memorandum will come into force with immediate effect.

  
Under Secretary to  
Government of Tripura,  
Finance Department

To  
The Secretary In-Charge of ..... Department.

Copy to:-

1. The Principal Secretary to the Governor, Tripura.
2. The Principal Secretary to Chief Minister, Govt. of Tripura,
3. The Chief Secretary, Tripura, Agartala.
4. The PS/PA to all Ministers, Govt. of Tripura.
5. AG, Tripura, Agartala.
6. All T.O/S.T.O.